

OBJECTIVE

After a decade-long tenure of employment with a civic-minded Federal agency, and five plus years of creative experience as a web developer in Washington DC, I attended design school for 18 months in San Francisco to expand my skill set as a new media designer. I currently seek a creative and challenging position that enables me to merge my passion for design with my project management background.

SKILLS

SOFTWARE AND SYSTEMS [cross-platform user]

Visualization, conceptualization, and layout skills excel in both areas of print and electronic design, including experience in motion graphics, interactive design, and digital photography.

Apple/PC	Photoshop	Illustrator	Soundtrack
XHTML/CSS	ImageReady	InDesign	ReCycle
BBEdit	Flash	QuarkXPress	Reason
Dreamweaver	After Effects	AcrobatPro	

EDUCATION

DARTMOUTH COLLEGE, Hanover, New Hampshire

Graduated: June 1995

BA in Government

Minor in Studio Art

ACADEMY of ART UNIVERSITY, San Francisco, California

January 2006–present

Bachelor of Fine Arts

School of Computer Arts New Media

EXPERIENCE

BOOZ ALLEN HAMILTON, McLean, Virginia

Senior Consultant *November 2007–present*

- Responsible as a member of the firm's Strategic Communication's Creative Group for providing visual communications solutions.
- Services include print and web design for a range of clients, including both government and agencies and commercial customers.

CORPORATION FOR NATIONAL AND COMMUNITY SERVICE, Washington DC

Web Marketing Specialist *June 2007–November 2007*

- Responsible for supporting the Corporation's online presence and electronic marketing vehicles including e-mail marketing, e-newsletters, and the Corporation's seven websites.
- Assist with the production of new sections for the site, including rich media, interactive features, static information and promotional pages.
- Perform other marketing work including the design and development of print and advertising materials, direct mail, and promotional materials.

FREELANCE DESIGNER, Washington DC / San Francisco, California

*March 2001–present*

- Clients include large and small, public and private organizations.
- August 2007 – November 2007: On contract for Google through Work Force Logic as a Creative Specialist designing web collateral for potential You Tube advertisers.

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CORPORATION FOR NATIONAL AND COMMUNITY SERVICE, Washington DC  
Program Officer, AmeriCorps Tribal Programs *June 2001–December 2005*

- Oversaw portfolio of nine standard Native American AmeriCorps Programs and three residential AmeriCorps\*TCCC Programs.
- Managed over \$8 million in grants to Native American organizations.
- Managed complex and diverse grant portfolio consisting of education, cultural preservation, health, public safety, homeland security, human needs, and environmental projects.
- Communicated program analysis and funding recommendations for senior staff, ensuring high quality programs are funded on an annual basis.
- Interpreted OMB and statutory requirements for grantees and potential grantees to ensure compliance with federal regulations.
- Prepared and disseminated staff training material for the annual grant application review process.
- Conducted training session for grant reviewers.
- Provided technical assistance to grantees ensuring quality and timely deliverables throughout their grants' three year timeline.
- Developed project briefings for senior staff and other key stakeholders.

Associate Program Officer, Senior Corps *April 1999–June 2001*

- Designed and developed web pages for the Senior Corps website.
- Generated reports to Members of Congress on Senior Corps initiatives.
- Developed project data for the annual CNCS web-based State Profiles.
- Contributed articles to national service publications on a regular basis.

Program Assistant, AmeriCorps State *April 1997–April 1999*

- Supported program staff of the South cluster of AmeriCorps State.
- Drafted and edited outgoing grantee correspondence.
- Maintained database and program profiles.

Assistant, Office of Public Liaison *December 1995–April 1997*

- Coordinated delegations for the Presidents' Summit for America's Future
- Organized phone bank coordinating logistics for Summit participants
- Planned and implemented CNCS signature national service events.

ACCLAIM

ACADEMY OF ART UNIVERSITY 2007 SPRING SHOW

- Finalist, Best Web Design
- Three nominations, Best Web Design

PORTFOLIO

RECENT WORK

- [www.brysoncoles.com](http://www.brysoncoles.com)